

Application for the Issuance of a Copy of a Certificate of Residence etc. 住民票の写し等交付請求書

(Attention) Mayor of Atsugi City

英語

*** A Letter of Attorney is required if the Applicant needs to ask a Proxy to submit this application.**

Applicant (請求者) (y) (m) (d)

Address 住所			
Name 名前			
Your relationship with the requested certificate of residence	Applicant or a member of the household 本人又は同じ世帯の方	Other () その他の方	
* Those who are not the applicant or a member of the household is required to declare proper reason(s) for the use of the requested certificate of residence.			

Details about you who visited here today to submit this application. (来庁者)

Address 住所	Same as the Applicant (請求者と同じ)		
Name 名前	Same as the Applicant (請求者と同じ)		
Your relationship with the Applicant (請求者との関係)			
The applicant (本人) ・ Spouse (配偶者) ・ Parent (父母) ・ Child (子) ・ Grand parent (祖父母)			
Grand child (孫) ・ Others (その他) A Letter of Attorney(委任状) : Yes No			

What kind of a certificate of residence do you need? (どのような住民票が必要ですか)

A certificate of residence (住民票) A copy of a deleted residence record (Revision history of a residence record) (除票) A proof of registered items (記載事項証明) A proof of a pension status (年金の現況証明)			
Address 住所	Atsugi city		
Householder 世帯主	Name 名前	Furigana	
	Date of birth 生年月日	Western calendar (y)年 (m)月 (d)日	For all the household members 世帯全員 copy (copies)
A part of the household member(s) 世帯の一部	Name 名前	Furigana Name of the household member to be included in the document	
	Date of birth 生年月日	Western calendar (y)年 (m)月 (d)日	A part of the household member(s) 世帯の一部 copy (copies)
Please check the ones you wish to include in the document. (記載が必要な項目)			
No additional information necessary 記載しない Permanent domicile (nationality for a foreign citizen) 本籍(外国籍の方は国籍) Relationship 続柄		For those with foreign nationality	Visa info. 在留情報 Visa No. etc. 在留番号等
If you need a residence record code indicated, please check the box below. (住民票コード) * Till July 7th, 2013, this applies to Japanese citizens only.			
Yes(記載する)		Objective of usage(利用目的) ()	

職員記入欄

社員証確認 済
契約書確認 済
住民票コード記載
有 ・ 無

【本人確認：免・バ・住・外・身・資・補】【保・後・年・介・医・か・社・学・関】

受付	作成	通数	手数料(円)	確認
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